

ORIENTATION HANDBOOK

2023-2024 Undergraduate programs at the
Darla Moore School of Business



**Darla Moore
School of Business**
UNIVERSITY OF SOUTH CAROLINA



Undergraduate Division

The undergraduate staff welcomes the opportunity to answer all questions about students' academic careers, including study abroad, national student exchange, internships, minoring outside the business school, business scholarship information and much more. The staff also can refer students to the appropriate offices for assistance with non-academic concerns such as financial aid, fee payment or housing issues.

We also serve as a resource for the following:

- **Registration Exception Form (AS-199):** Permission to add or change sections of a course after the last day to drop/add, if space is available and with instructor permission.
- **Overload:** Permission to take more than 18 credit hours during a regular semester or more than seven credit hours during a summer session. Approval is generally given only to students who had a 3.000 semester GPA their previous term. Overloads (more than 16 credit hours) may generate additional tuition cost. Consult with the USC Bursar's Office regarding potential additional fees.
- **Pass-Fail Option (AS-20):** Permission to take a course pass-fail. Only elective courses not used for graduation may be taken pass-fail.
- **Departmental Scholarships:** Departmental scholarships are limited and competitive. Applications can be found on the Moore School website.
- **Special Enrollment Request:** Permission to receive credit for courses taken at another accredited university or college while enrolled at USC. Must be completed with your assigned Moore School academic advisor. Student must be in good standing at USC and the Moore School.
- **Internship/Independent Study Contracts:** Non-credit and credit-bearing internships are advertised on Handshake. Juniors and seniors must meet with an advisor to see if credit can be applied to their program of study.
- **Petition:** Students who seek exceptions to academic regulations may file a petition in consultation with their academic advisor.
- **Hardship Withdrawal:** During and after the Withdrawal Fail Period, it may be necessary for a student to withdraw from all courses for the semester due to a significant personal hardship (e.g., medical or family emergency, prolonged illness, other medical or traumatic event). In these situations, students are able to petition for a Hardship Withdrawal from courses through the Office of Hardship Withdrawals. Each Palmetto College Campus has an equivalent hardship withdrawal process for managing petitions from students enrolled on their campus.



General questions:

undergrad@moore.sc.edu

International Business questions:

undergrad.ib@moore.sc.edu

Academic Policies

Students should become familiar with the Undergraduate Bulletin and use it as a reference. The bulletin includes useful information about academic units and faculty, degree and progression requirements and course descriptions.

Students can access the Undergraduate Bulletin online: academicbulletins.sc.edu

Below are some important topics covered in the Academic Regulations section of the Undergraduate Bulletin. Learn more about these policies at bit.ly/sc_ugpolicies.

COURSE LOAD:

Undergraduate students who are enrolled in 12 semester hours or more for the fall, spring, or summer semester are considered full-time for academic purposes. Students who have been verified as learning disabled by the Office of Student Disability Services must be enrolled in nine semester hours or more for the fall, spring or summer semesters to be considered full-time students with regard to access to university residence halls and eligibility for financial aid, provided this is consistent with their academic advisory plan. Full-time fees for undergraduate students are calculated on 12 to 16 semester hours.

DROPPING A COURSE:

An undergraduate student may drop a course via Self Service Carolina (my.sc.edu). Courses from which the student withdraws by the last day to change a course schedule or drop without a grade of "W" will not be recorded on a student's permanent record. Before Nov. 8, 2023, the grade of "W" will be recorded on a student's transcript, but the semester hours will not enter into the computation of grade point average. In summer sessions and other shortened sessions this period will be 50 percent of the total number of class hours instead of seven weeks. (See the university's academic and refund calendars on the registrar's website.) Removal of a "W" grade is not permitted except in cases of documented administrative error. Students dropping a course or withdrawing from the university after the first seven weeks of a semester will normally receive a grade of "WF". A "WF" is treated as an "F" in the evaluation of suspension conditions and in computing the student's grade point average. Students who stop attending classes without officially withdrawing will have the grade of "FN" recorded for all courses. This grade is included in all calculations and totals. Withdrawal from courses after the last day of classes is not permitted.

For a listing of add/drop dates for each academic semester at USC-Columbia, please click on 'part of term' in the following website: bit.ly/course-withdrawal.

COURSE GRADE FORGIVENESS:

Beginning with the Fall 2007 semester, it is the policy of the University of South Carolina that every currently enrolled fully-admitted, degree-seeking undergraduate earning a "D+", "D", "F" or "WF" in a USC course may take up to two (2) undergraduate courses for a second time for the purpose of grade forgiveness. Both the first and second grades for the same course shall appear on the USC permanent record, but only the second grade will be used in computing the University of South Carolina cumulative grade point average. An explanatory notice will appear on the record. Once grade forgiveness is applied to a repeated course, the action may not be revoked. Eligible students wishing to apply the course grade forgiveness policy to a course enrollment may do so at any time during his/her undergraduate enrollment, but no applications will be honored after the degree is awarded.

To learn more about this policy, please visit: bit.ly/uscgradeforgive

INCOMPLETE GRADES:

An Incomplete is assigned at the discretion of the instructor when, in the instructor's judgment, a student is unable to complete some portion of the assigned work in a course because of an unanticipated illness, accident, work-related responsibility, family hardship or verified learning disability. The grade of "I" is not intended to give students additional time to complete course assignments unless there is some indication that the specified condition or event prevented the student from completing course assignments on time. By arrangement with the instructor, the student will have up to 12 months in which to complete the work before a permanent grade is recorded. Re-enrolling in the course will not make up an Incomplete. An Assignment of Incomplete Grade form (AS-5) must be completed by the instructor and submitted to the Office of the University Registrar explaining the reason for the "I" and conditions for make-up. A grade of "I" is not computed in calculating a student's grade point average. After 12 months an "I" that has not been made up is changed to a grade of "F" or to the back-up grade indicated by the faculty member on the Assignment of Incomplete Grade form.

NR (NO RECORD):

No Record (NR) is assigned in the event that the grade is not available at the time final grades are submitted. It is a temporary mark on the transcript and must be replaced by a grade. If replacement does not occur before the last week of the spring or fall semester following the term for which the grade was recorded, a grade of "F" will be assigned. The "NR" is ignored in computing the GPA.

AUDITING:

Auditing a course consists of attending classes and listening without responsibility for any assignments or examinations. An auditor is not responsible for any assignments or examinations. No record of audit shall appear on a transcript unless a student attends 75 percent of the classes.

No credit may be earned in an audited course by examination or otherwise. No audited course may be repeated for credit at a later date except by those students who have been verified as learning disabled by the Office of Student Disability Services and whose academic advisory plan recommends auditing a specific course before it is taken for credit.

Students who have registered for a course on an audit basis and who wish to change their registration to take the course for credit (or who wish to change from credit to audit) must do so no later than the last day to change course schedule or drop without a grade of W being recorded, as published in the academic and refund calendars on the Registrar's website.

CHANGES IN ENROLLMENT:

Adding a course, changing from credit to audit or audit to credit, changing from one section to another, and changing the number of credits in any variable credit course must be completed by the last day to change course schedule or drop without a grade of "W" being recorded, as published in the academic and refund calendars on the registrar's website. Electing or revoking the Pass-Fail option must be completed no later than the last day for dropping a course with a grade of "W", as published in the academic and refund calendars on the Registrar's website.

ACADEMIC PROBATION:

When a student's cumulative University of South Carolina GPA at the end of any semester is less than a 2.00, he or she is placed on academic probation.

FIRST-YEAR FRESHMAN ACADEMIC RECOVERY PROGRAM:

First-year freshmen who have less than a 2.00 total institutional grade point average at the end of their first semester of collegiate enrollment are considered at risk. During the first six weeks of their second semester, these students must participate in an academic coaching session before being eligible to register for courses for the third semester. These sessions will provide students with assistance in developing academic skills and learning strategies and will identify other resources they need to meet their academic goals. This requirement is in addition to any made by the student's college, school or academic program.

NOTIFICATION OF STUDENT RIGHTS UNDER FERPA:

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the university receives a request for access.
2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading or otherwise in violation of the student's privacy rights under FERPA.
3. The right to provide written consent before the university discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University of South Carolina to comply with the requirements of FERPA.

Additional details are available online at bit.ly/reg_FERPA.

Advisement

Remember:

- Students must be formally advised each semester prior to registration by assigned academic advisor.

Advisors should:

- Respond to emails in a timely manner (within 1-2 business days).
- Provide adequate appointment times for students.
- First year advisors should guide students through curriculum requirements for first year of study. Upperclassmen advisors should guide students through curriculum requirements needed for graduation.
- Advise students for classes at USC, Transfer, etc.
- Maintain and update student records each semester.
- Make referrals to campus resources as needed.

Students should:

- Be on-time for advisement appointments.
- Check USC email on a regular basis.
- Be timely with requests (don't wait until the last minute).
- Come to appointments prepared with questions
- Be aware of different departments on campus and their functions (Financial Aid, Bursar, Registrar, Education Abroad, etc.)
- Be respectful to all Moore School faculty and staff.

For additional tips, please visit the Pre-Advisement Checklist at sc.edu/advising → Student Advising Resources → Pre-Advisement Checklist

Transfer Credits

If you have Dual Enrollment Credit, please be sure you have your official transcript from the institution sent to the following address:

**Office of Undergraduate Admissions
University of South Carolina
902 Sumter Street Access/Lieber College
Columbia, SC 29208**

If you have AP or IB credit, please be sure the College Board or the International Baccalaureate Office sends an official report to the following address:

**Office of Undergraduate Admissions
University of South Carolina
902 Sumter Street Access/Lieber College
Columbia, SC 29208**

University of South Carolina School Code: 5818

If you are interested in transferring course credit or taking courses at another USC or non-USC campus, remember to:

- Have approval from an academic advisor before you take courses at a campus other than USC-Columbia.
- Bring a printed course description of the course(s).
- Correctly complete a Special Enrollment Form to be approved by your assigned academic advisor
- USC Transfer Equivalency Tables:
registrar.sc.edu → Transfer Credits

Section Codes and Restrictions

A sections: Restricted to Preston Residential College

C Sections: Restricted to Capstone Scholars Program

H Sections: Restricted to Honors College students

J Sections: Online sections open to all students.

Check to make sure you are registering for correct USC campus location

M Sections: Restricted to PMBA students

N Sections: Restricted to Nursing students

P Sections: Restricted to Palmetto College

Q Sections: International Accelerator Program

R Sections: Contract courses: only open to students affiliated with the course contract

S Sections: Special populations (including Living Learning Communities)

T Sections: TRiO students

Y Sections: Open to all students. Sections scheduled by On Your Time Initiatives office

**Note: Always confirm start/end dates — some courses may be abbreviated in length.*

To view section codes and restrictions, visit
bit.ly/registration-troubleshooting

Course Registration Steps

1. Go to Self-Service Carolina (my.sc.edu)
2. Click on “Sign in to Self-Service Carolina (SSC)”
3. Enter your Username (USC ID or VIP ID) and Password and click LOGIN
4. Choose an “Authentication Method” (if needed)
5. Click on “Student” button
6. Click on “Registration” button
7. Click on “Register for Classes”
8. Use the drop down arrow, Search by “Term” and select the correct Term and click “Continue”
9. Select “Campus” (i.e., USC Columbia)
10. Select “Subject” and either Enter the course (e.g., MATH) or Scroll to select the course (e.g., MATH)
11. In the “Course Number” field either enter the exact course number you are searching for or leave blank to search all courses for that subject
12. Click “Search” to bring up a listing of all courses and sections offered
 - You can click on the Title for additional information on the course
 - You can hover over the Instructor name for instructor’s email
 - Hover over Days/Times/Location for additional information about the course days, times and location
13. Click on “Add” to add the course to the schedule and summary
14. Click on “Submit” to finalize the course registration
15. Repeat Steps 5-14 to add additional courses

For an online tutorial, please visit the 'How to Register for Classes using Self Service Carolina' video at: bit.ly/advising-videos

How to Check Schedule

1. Go to Self Service Carolina (my.sc.edu)
2. Click on “Student” tab
3. Click on “Student Profile” tab
4. Once on the Student Profile, the list of registered courses for the current term will appear on the right hand side.

LIKE US ON FACEBOOK!

*Darla Moore School of Business
Undergrad Division*

We send out information about advisement appointments, important announcements, involvement opportunities, alumni accomplishments, and much more.

Placements Tests and Results

FOREIGN LANGUAGE:

Foreign Language Placement Test website: bit.ly/usclanguageregistration

Placement Exemption Form: By filling out this form, you will receive a placement score of 0, which indicates no prior knowledge of the language. bit.ly/placement-exemption-form

Placement Scores and Meanings: bit.ly/placementscoremeaning

ARABIC

A0 – Eligible for ARAB121
A1 – Eligible for ARAB121
A2 – Eligible for ARAB122
A3 – Eligible for ARAB201
AB – Eligible for ARAB202
A4 – Eligible for ARAB301
AC – Eligible for ARAB302

CHINESE

C0 – Eligible for CHIN121
C1 – Eligible for CHIN121
C2 – Eligible for CHIN122
C3 – Eligible for CHIN221
C4 – Eligible for CHIN222
C5 – Eligible for CHIN321
C6 – Eligible for CHIN322
C7 – Eligible for CHIN421
C8 – Eligible for CHIN 422
C9 – Exempt from all skills based Chinese courses

FRENCH

F0 – Eligible for FREN109
F1 – Eligible for FREN109
F2 – Eligible for FREN121
F3 – Eligible for FREN122
FF or F4 – Mandatory Phase II Exam. An FF/F4 scores does not satisfy any College GFL requirement.
F5 – Eligible for FREN209 and/or FREN210
F6 – Eligible for any 300-level French course
F7 – Eligible for any 400-level French course

GERMAN

G0 – Eligible for GERM109
G1 – Eligible for GERM109
G2 – Eligible for GERM121
G3 – Eligible for GERM122
GG or G4 – Mandatory Phase II Exam. A GG/G4 score does not satisfy any College GFL requirement.
G5 – Eligible for GERM210
GB – Eligible for GERM211
G6 – Eligible for GERM310
GD – Eligible for GERMAN311
G7 – Eligible for any course above 300-level

ITALIAN

I0 – Eligible for ITAL121
I1 – Eligible for ITAL121
I2 – Eligible for ITAL122
I3 – Eligible for ITAL221
I4 – Eligible for ITAL222

JAPANESE

J0 – Eligible for JAPA121
J1 – Eligible for JAPA121
J2 – Eligible for JAPA122
J3 – Eligible for JAPA221
J4 – Eligible for JAPA222
J5 – Eligible for JAPA321
J6 – Eligible for JAPA322
J7 – Eligible for JAPA421
J8 – Eligible for JAPA422

LATIN

L0 – Eligible for LATN109
L1 – Eligible for LATN109
L2 – Eligible for LATN121
L3 – Eligible for LATN122
L4 – Eligible for LATN301

PORTUGUESE

P0 – Eligible for PORT121
P1 – Eligible for PORT121
P2 – Eligible for PORT122
P3 – Eligible for any 200-level Portuguese course
P4 – Eligible for any 300-level Portuguese course (except PORT 299)

RUSSIAN

R0 – Eligible for RUSS121
R1 – Eligible for RUSS121
R2 – Eligible for RUSS122
R3 – Eligible for RUSS201
R4 – Eligible for RUSS202
R6 – Eligible for RUSS301
R7 – Eligible for RUSS302
R8 – Eligible for RUSS401
R9 – Eligible for RUSS402

SPANISH

S0 – Eligible for SPAN109
S1 – Eligible for SPAN109
S2 – Eligible for SPAN121
S3 – Eligible for SPAN122
SS or S4 – Mandatory Phase II Exam. An SS/S4 scores does not satisfy any College GFL requirement.
S5 – Eligible for SPAN209
SB – Eligible for SPAN210
S6 – Eligible for SPAN302
SD – Eligible for SPAN303
S7 – Eligible for SPAN312



Placements Tests and Results

MATH:

Math Placement Test:

bit.ly/uofscmathplacement

Math Department

Email Address: assess@math.sc.edu

| MATH Course | MAP Score | Grade of "C" or Better |
|--------------|-----------|------------------------|
| 111i | 0-3 | - |
| 111 | 4 | - |
| 112 | 42 | 111(i) |
| 115 | 27 | 111(i) |
| 122 | 42 | 111(i) |
| 141 with 151 | 142 | 115 |
| 141 | 217 | 115 |
| 170 | 42 | 111 |
| 174 | 142 | 115, 122, or 141 |
| 221 | 42 | 111 |

Note: Math 112 is not offered at USC-Columbia. Math 151 is a corequisite course.

Progression for First Year

Pre-Business Division Requirements for the First Year:

- Successful completion (at USC Columbia) of a minimum of 24 semester hours
- Completion of the following courses with a "C" or better by Aug. 15, 2024:
 - ENGL 101
 - MATH 122 (or MATH 141)
 - ECON 221 or ECON 222
 - ACCT 225
 - ENGL 102
 - MGSC 290
 - STAT 206
- * Other first-year courses may be suggested by your academic advisor
- * Note: If certain progression requirements are already satisfied, please consult with your assigned academic advisor as soon as possible.
- A minimum total institutional GPA of 3.000 by Aug. 15, 2024. Courses taken at non-USC-based campuses will not factor into your USC GPA. Your GPA will not be rounded.
- If you satisfy the above conditions, you will progress into your sophomore year in the Darla Moore School of Business. Students will then meet with an upperclassmen advisor in the Undergraduate Division during the sophomore, junior and senior advisement sessions.
- Students not meeting progression requirements by end Spring 2024 need to plan to take summer school at either a USC or non-USC school to remain in the business school and business-focused classes for fall 2024. Further consultation with your assigned academic advisor will be needed. If a student's Total Institutional GPA is a 3.000 or above, a student may take the missing progression course(s) at a non-USC institution or USC-institution. If a student's Total Institutional

- GPA is a 2.999 and below, the student will need to retake the missing progression course(s) at a USC-based campus. A student will need to complete all missing progression requirements and have them appear on the Self Service transcript by Aug. 15, 2024 to ensure continuing their studies within the business school. *(If summer school courses do not end until after the date above, please contact your assigned academic advisor as soon as possible.)*
- If a student wishes to use Grade Forgiveness for any missing progression course(s), the course(s) would need to be retaken for the second time at one of the following USC-campus: Columbia, Lancaster, Salkehatchie, Sumter, or Union. Students have two opportunities to use the Grade Forgiveness policy while at USC. For more information, please visit the USC Registrar's office website (registrar.sc.edu → transcripts and records → grade forgiveness).
 - A student not meeting progression requirements by August 15, 2024 must transfer out of the Darla Moore School of Business, unless an extension has been granted by the assigned academic advisor and/or DMSB Undergraduate Programs office. The student will either need to find another College at USC-Columbia or will be switched over to Undergraduate Studies (housed within the University Advising Center) before classes begin in August 2024. The student will need to meet with an Exploratory Advisor in the University Advising Center to discuss a new schedule for the upcoming fall semester. Additionally, at the time of transfer out of the Business School, all business courses will be removed from the student's Fall 2024 schedule.

Upperclassmen Retention (Sophomore - Senior)

Moore School Upperclassmen Retention Requirements Beginning Sophomore Year:

- All students are reviewed at the end of each semester for meeting retention requirements. The Moore School only admits new students in the fall term; therefore, students are subsequently reviewed at the end of each summer term. Students must maintain a minimum total institution GPA of 2.800. A student not meeting this retention requirement must transfer out of the Moore School. Students not meeting upperclassmen retention requirements may choose to transfer to another major or will be automatically transferred to Undergraduate Studies under the University Advising Center. Students entering their final year and/or are within 30 hours of graduation must have a minimum 2.800 total institution GPA to graduate.
- A student will not be permitted to take major courses until the following first year progression and 200-level business courses have been successfully completed with a minimum grade of C. This includes ENGL 101 and ENGL 102, MATH 122/141, STAT 206, ECON 221 and 222, ACCT 225 and 226, and MGSC 290 and 291.
- All majors in the Moore School will be expected to pass all business administration and economics courses with a minimum grade of C. Students must petition to take any business or economics class for a third time. Petitioning does not guarantee permission and based on academic record, some students may be required to change majors or transfer out of the business school.

Carolina Core and Moore School Requirements

| | CAROLINA CORE | COLLEGE COURSES |
|------------|--|---|
| CMW | COMMUNICATION, WRITTEN COMPONENT (6 CREDIT HOURS) | ENGL 101 and ENGL 102 |
| ARP | ANALYTICAL REASONING AND PROBLEM SOLVING (6 CREDIT HOURS) | MATH 122 or 141 and STAT 206 |
| SCI | SCIENTIFIC LITERACY (7 CREDIT HOURS) | Choose 2 approved SCI courses (At least one must include a lab) |
| GFL | FOREIGN LANGUAGE (0-6 CREDIT HOURS DEPENDING ON PLACEMENT TESTING) | <ul style="list-style-type: none"> • If score of 0 or 1 on Foreign Language Placement Test: 6 credits of a foreign language starting at 109 level or 4 credits of a foreign language starting at 121 level. • If score of 2 or higher on Foreign Language Placement Test, student may complete 6 hours of approved electives rather than foreign language (per advisor approval). |
| GHS | HISTORICAL THINKING (3 CREDIT HOURS) | Choose 1 approved GHS course |
| GSS | SOCIAL SCIENCES (3 CREDIT HOURS) | Choose 1 approved GSS course |
| AIU | AESTHETIC AND INTERPRETIVE UNDERSTANDING (3 CREDIT HOURS) | Choose 1 approved AIU course |
| CMS | EFFECTIVE, ENGAGED & PERSUASIVE COMMUNICATION: SPOKEN COMPONENT (3 CREDIT HOURS) | Choose 1 approved CMS course |
| INF | INFORMATION LITERACY (3 CREDIT HOURS) | INF is typically met through ENGL 102 for most students. Consult with assigned academic advisor. |
| VSR | VALUES, ETHICS, AND SOCIAL RESPONSIBILITY (3 CREDIT HOURS) | Choose 1 approved VSR course. If overlay used, student must replace with a 3-credit elective. Consult with assigned academic advisor. |

Moore School Internationalization Requirement

All Moore School students must take three internationally focused courses to meet graduation requirements.

- At least one internationally focused Business or Economics course (i.e., International Marketing - IBUS 402). This course is taken Junior or Senior year.
- Two other internationally focused courses may be selected from Carolina Core or Foreign Language Courses, 200-Level or higher.

bit.ly/ib_requirement

Founding Documents Requirement:

| COURSE | TITLE | CREDITS |
|----------|---|---------|
| AFAM 200 | Freedom Papers: Narratives of Race and Nation | 3 |
| HIST 201 | American Founding Documents | 3 |
| HIST 111 | United States History to 1865 | 3 |
| HIST 470 | Constitutional History of the United States | 3 |
| POLI 201 | American National Government | 3 |
| POLI 304 | Contemporary Political Theory | 3 |
| POLI 450 | Constitutional Law I: Institutional Powers | 3 |
| POLI 451 | Constitutional Law II: Civil Liberties | 3 |
| POLI 452 | The Judicial Process | 3 |

All undergraduate students must take a 3-credit course or its equivalent with a passing grade in the subject areas of History, Political Science, or African American Studies that covers the founding documents including the United State Constitution, the Declaration of Independence, the Emancipation Proclamation and one or more documents that are foundational to the African American Freedom struggle, and a minimum of five essays from the Federalist papers. This course may count as a requirement in any part of the program of study including the Carolina Core, the major, minor or cognate, or as a general elective. Courses that meet this requirement are listed above. **For more information, visit: bit.ly/foundingdoc.**

Honor Code Policy at the University of South Carolina

It is the responsibility of every student at the University of South Carolina to adhere steadfastly to truthfulness and to avoid dishonesty, fraud, or deceit of any type in connection with any academic program. The following examples illustrate conduct that violates the Honor Code, but this list is not intended to be an exhaustive compilation of conduct prohibited by the Honor Code.

For more information and to view the USC honor code policy, visit: bit.ly/uofschonorcode



Degree Programs (Nine Majors)

Accounting focuses on developing the ability to analyze and solve fiscal problems. This major leads to career opportunities such as public or private accounting, budget planning, tax accounting or auditing.

Economics is the study of how society uses resources to satisfy unlimited wants. The economics major leads to careers in research and management in the financial, manufacturing, services and government sectors.

Finance involves the study of business finance, investments and financial institutions. Degrees in finance lead to positions such as financial analyst, commercial lender, portfolio manager and trust officer.

International Business is the No. 1-ranked Undergraduate IB program in the U.S. The program is designed for students who have an innate curiosity and passion for learning, and who wish to thrive in an increasingly connected world. IB majors develop an understanding of the values, context and culture needed to work within your choice of region, master a foreign language, study abroad at one or more of the world's best business schools, and double-major in a second area of business. An international business degree leads to work in a wide variety of organizations including consulting firms, companies providing international services and multinational companies across a full range of functional areas such as accounting, finance, marketing and logistics. You will learn how to make strategic business decisions in extremely complex situations, lead employees and teams with diverse cultural backgrounds and drive change in global organizations.

The Sonoco International Business Department offers the Classic track and more functional area-specific or language-specific study through the cohort tracks. Admission to cohort programs is by application only prior to students starting their freshman year at USC. Students interested in pursuing the Classic track of the International Business major should apply for the program at the end of their first year at USC. Admission is competitive. More details about these annual application processes are available on the Moore School website.

Management focuses on organizations — their design, function and management; behavior in organizations; and how they are changed. Students can specialize in human resources and organizational leadership or entrepreneurship. Integrated themes include leadership, managing change and diversity, ethical behavior, teamwork and the coordination and alignment of functional areas.

Operations and Supply Chain explores the analytical use of information in business management. Graduates are employed as managers, operations specialists, information analysts, computer programmers, statisticians and research analysts.

Marketing is the function in business and non-business organizations that is responsible for developing, pricing, distributing and promoting products, services and ideas. This major leads to positions such as sales specialist, research analyst, purchasing agent, retail manager and corporate marketing management.

Real Estate involves the study of concepts, principles and methodologies used in real estate analysis and decision making. Degrees in real estate lead to positions in areas such as mortgage banking, appraisal and financial services.

Risk Management and Insurance focuses on methods of developing financial protection against loss with emphasis on insurance principles, solving risk management problems and socioeconomic security programs. This major leads to positions in the life, health or property and casualty insurance industries such as underwriter, broker, investment analyst, risk manager or marketing representative.

Learn more: bit.ly/mooremajors

University Resources Contact Information

Subject to change: always check sc.edu for up-to-date contact information.

Bursar's Office

1244 Blossom Street, Suite 128
Phone: 803-777-4233

Capstone Scholars Office

13 Gibbs Court
Phone: 803-777-3912

Carolina Card

Russell House Union
Phone: 803-777-1708

Center for Business

Communications

Darla Moore School of
Business, Level 2
Suite 206
1014 Greene Street
Phone: 803-777-5904

Center for Health

and Well-being

1401 Devine Street
(Back of Russell House)
Phone: 803-777-3175

Counseling Center

Thomson Building
1401 Devine St.
Phone: 803-777-5223

Carolina Food Co.

sc.edu/dining

Financial Aid

Office/Scholarships

1244 Blossom Street,
Suite 200
Phone: 803-777-8134
Email: USCFAID@sc.edu

Graduate Programs,

Moore School

Darla Moore School of
Business, Level 3
1014 Greene Street
Phone: 803-777-2730

Graduate School (University)

Email: gradapp@mailbox.sc.edu

Housing

Email: housing@sc.edu

International Student Services

Close-Hipp, Suite 470
1705 College St.
Phone: 803-777-7461

Global Carolina

1705 College Street
Close-Hipp, 403
Phone: 803-777-3867

Language Department

Phone: 803-777-4881

Legal Residency

1244 Blossom St., Suite 106
Phone: 803-777-5555

Math Tutoring

sc.edu/math/math-tutoring-center

Multicultural Student Affairs

Russell House, West
Wing, Suite 115
Phone: 803-777-7716

Office of Career Management

Darla Moore School of
Business, Level 2
1014 Greene Street
Phone: 803-777-0149

Office of Disabilities Services

1705 College Street
Close-Hipp, Suite 102
Phone: 803-777-6142

Office of Fellowships &

Scholarships Program

Desaussure 328
Phone: 803-777-0958

Office of Student Conduct

James F. Byrnes Bldg. Suite 201
901 Sumter St.
Phone: 803-777-4333

Office of Undergraduate Research

Legare College, Suite 120
Phone: 803-777-1141

Parents Programs

Russell House, Suite 115
Toll Free Parents Assistance Line:
1-800-868-6752

Parking Services

1501 Pendleton Street
Phone: 803-777-5160

Placement Test Questions

[artsandsciences.sc.edu/
language.placement](http://artsandsciences.sc.edu/language.placement)

Pre-Professional Advising

(Pre-Med and Pre-Law)
Sumwalt College, Room 208
Corner of Sumter and Greene St.
Phone: 803-777-5581

Registrar's Office

1244 Blossom Street,
Suite 106
Phone: 803-777-5555

Sexual Assault and Violence Intervention & Prevention Office (SAVIP)

Thomson Building
1401 Devine Street
803-777-8248

Student Success Center (SSC)

Thomas Cooper Library,
Mezzanine Level
Phone: 803-777-1000

Education Abroad Office

Close-Hipp, Suite 453
1705 College Street
Phone: 803-777-7557

University 101 Programs

1728 College Street
Phone: 803-777-6029

Undergraduate Programs, Darla Moore School of Business

Darla Moore School of
Business, Level 3
1014 Greene Street
Phone: 803-777-2191

University Admissions Office

Lieber College
902 Sumter St.
Phone: 803-777-7700

University Advising Center

Close-Hipp, Room 301
1705 College St.
Phone: 803-777-1222

University Career Center

Thomas Cooper Library
1322 Greene Street, Level 5
Phone: 803-777-7280

University Ombudsman

Osborne Administration
Bldg., Suite 110

Center for Integrative and Experiential Learning

Legare College, 2nd floor
902 Sumter Street
Phone: 803-777-3272

USC Writing Center

Byrnes Building, Room 703
Phone: (803) 777-2078

Visitor Center

McKissick Museum
1501 Pendleton St.
Phone: 803-777-0169
Toll Free: 803-922-9755





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