



PRACTICE ROOM POLICIES

GENERAL INFORMATION

Throughout the Spring 2021 Semester, the School of Music will have 66 practice rooms available for student use through an online reservation system. Practice times may last up to one-hour per reservation and students will be able to schedule more than one reservation per day. 30-minute room vacancies will be scheduled between each 60-minute period to insure adequate air exchange.

- Aerosol producers (brass, woodwind, and voice) will have the following rooms reserved specifically for their use: MUSIC 025-028, MUSIC 030-035, MUSIC 049-055, MUSIC 064-071
- String students will have the following rooms reserved specifically for their use: SPB (String Project Building) 01-08
- Percussion students will have the following rooms reserved specifically for their use: MUSIC 057-063. *During the Spring 2021 semester, these rooms will adhere to a different schedule, which will be coordinated by Dr. Scott Herring.*
- Pianists will have the following rooms reserved specifically for their use: MUSIC 017, 038, 042-048, MUSIC 072-076, SPB 206, 220. *During the Spring 2021 semester, these rooms will adhere to a different schedule, which will be coordinated by Dr. Charles Fugo.*

COLLABORATIVE LEARNING SPACES

Collaborative Learning Spaces (CLS) are outfitted with a camera, monitor, microphone and headphone amp and operate on a closed-loop circuit between two rooms. Students are able to work with a musician in another room in real time, thereby avoiding the latency issues which are present during internet-based interactions. Personal headphones will be necessary in order to plug into the 1/4" or 1/8" headphone jacks provided (earbuds may be used, but 1/4" or 1/8" adapters will be required for lightening connectors.)

- The following rooms will be paired as Collaborative Learning Spaces (CLS):

MUSIC 008 and 037 (Available to all students collaborating with an accompanist.) A key for collaborative room 008 may be obtained Mon-Fri between the hours of 9-5 from Mike Gibson, facilities supervisor, Room 124.

MUSIC 007 and 036 (Reserved for students working with Sharon Rattray and Claudio Olivera)

Reservations may be up to 60 minutes in length. 30-minute room vacancies will be scheduled between reservations to insure adequate air exchange. The CLS music stand will need to be cleaned prior to and following use with disinfectant spray and paper towels. These supplies will be available at hall cleaning stations.

RESERVATIONS

Practice room and CLS use will only be allowed with an advance reservation through the online [Practice Room Reservations Request Form](#) according to the following schedule:

Tuesday, Jan. 12 - Day 1 (12:00 a.m. - 11:59 p.m.) - Graduate Music Majors

Wednesday Jan. 13 - Day 2 (12:00 a.m. - 11:59 p.m.) - Junior and Senior Music Majors

Thursday, Jan. 14 - Day 3 (12:00 a.m. - 11:59 p.m.) - Freshmen and Sophomore Music Majors

Friday, Jan. 15 - Day 4 (12:00 a.m. - 11:59 p.m.) - Electives, Music Minors, Non-Music Majors

Following Day 4, the form will remain open for requests through the remainder of the semester.

After initial authorization, a student may submit a request at any of the designated times. All submissions are time stamped and will be entered into the online calendar in the order in which they are received. *Continued...*





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Students may reserve practice room time as follows:

Graduate students:

- 3 hours per day

Undergraduate students:

- 4 credit lesson - 3 hours per day
- 3 credit lesson - 2 hours per day
- 2 credit lesson - 1 hour per day
- 1 credit lesson - 1 hour per day

USE OF ROOMS

- Students entering a practice room should disinfect any surface they will be touching before using it (keyboard, chair, door handle, light switch, music stand, etc.).
- Disinfectant spray and paper towels will be available in hallway dispensers. Please spray the paper towel with disinfectant and wipe areas clean. Objects should not be sprayed directly.
- A personal music stand may be used if desired. A chair will be provided. Only one student at a time is allowed in a practice room.
- Masks are not required in the practice room, but must be worn in the hallways and any other location in the School of Music building.
- Students are not allowed to switch times or split a practice slot with another student.
- Condensation/spit from instruments should be emptied into a disposable towel or material that is designed to absorb a high amount of moisture (e.g. a puppy pad).
- Please do not wait in the hallway between reservations.
- Students are encouraged to practice outdoors when possible.

EXITING THE ROOM

- Room surfaces should be disinfected after use.
- It is critical that students leave at the scheduled time to allow the mandatory 30-minute window between occupants.
- Rooms reserved for aerosol producers (brass, winds and voice) are equipped with an air purifier. Doors should remain closed for "air scrubbing" between practice sessions and the air purifier switched on at the lowest setting.
- The doors of non-aerosol producing rooms should be left open at the conclusion of the reservation to increase ventilation.
- At the completion of the practice session, students are required to remove ALL belongings from room.

STUDENT INTEGRITY

- Students found not to be following the above guidelines will be issued a warning and further warnings could result in a student's loss of access to these spaces.
- Concerns with the practice rooms or CLS should be reported to assistant@mozart.sc.edu

