Forms Checklist for Doctoral Students:

☐ **Program of Study (DPOS)**
  Found on the Graduate School's website, must be signed by advisor and graduate director

☐ **Doctoral Committee Appointment Request (DCA)**
  Found on the Graduate School's website, must be approved by graduate director and graduate school

☐ **Dissertation Proposal Form**
  Found on department website (http://www.sph.sc.edu/epid_bios/facultystaff-forms.htm) or outside room 465. Must propose thesis *six months* prior to thesis defense

☐ **Doctoral Comprehensive Exam Verification**
  Found on the Graduate School's website, give to graduate director who forwards to graduate school

☐ **Dissertation Signature and Approval Form**
  Submitted with *original signatures* after defense to graduate director. You will need to include your reference style (department has no set standard) and indicate whether a publication embargo is requested. If so, the request letter must accompany your form, signed by both your dissertation advisor and graduate director.

☐ **Graduation Application**
  Submitted no later than 15 days after the beginning of the term in which graduation is expected

  Written instructions for early clearance are provided outside room 465, if applicable.

  *All forms can be submitted to Program Coordinator who will forward directly to the graduate school.

  *If there is any question about whether any of the above has been completed, you may ask Program Coordinator or Graduate Director directly.