

# Ann Cassady Endowed Fellowship

## About the Award

Mrs. Ann Cassady was the HPEB Business Manager for over 13 years, a fierce Gamecock fan, and an advocate for our HPEB students. In 2017, after complications from heart surgery, we lost our beloved friend and colleague.

The Ann Cassady Endowed Fellowship honors Ann's life by providing financial support for the training, research, and professional development of HPEB master degree students.

## Eligibility

- Currently enrolled as a student in a HPEB masters program
- Successful completion of 12 credit-hours in the HPEB program.
- Be in good academic standing.

## Allowable Costs

- Seed money to assist with data collection and/or analysis of MPH thesis research (e.g., computer software, incentive money to participants, production of surveys and materials, and other materials not listed here)
- Money to attend workshops and summer institutes that will enhance the student's public health training (e.g., pre-conference workshops, CDC training, software training, grant proposal training, etc.)
- Money to defray cost of travel associated with the practicum
- Costs associated with conference travel when the student is the presenter
- Tuition and fees

## Unallowable Costs

- Materials to be used on graduate assistantship (GA) or practicum projects
- Living expenses or course materials (e.g., textbooks, software, etc.)

## Award Amount

Fellowships awarded will be in the amount of \$750. Students can only receive the fellowship once during their master's program.

## Application Requirements

- Completed application form
- Unofficial USC transcript
- 1-page (maximum) proposal (single-spaced) justifying the need for the money and how the money will enhance the student's training, marketability, and/or ability to complete his/her degree in a timely manner
- Current CV or resume
- Detailed budget and justification for how the funds would be used (visit the SPARC Graduate Research Grant Program for an example budget justification)
- A list of other current sources of support for this project / professional development activity
- A completed recommendation form from an HPEB faculty member that knows the student and can speak to their qualifications for the fellowship.

## Application Submission

Submit the application materials to the HPEB faculty member completing your recommendation form. The HPEB faculty member

completing your recommendation form should then forward the application materials (including their recommendation form) via e-mail to Dr. Emily Mann(emily.mann@sc.edu), Chair of the HPEB Scholarship and Awards Committee. This should be submitted as one file.

## Application Deadline

October 30th and March 15th, annually.

## Selection Process

The HPEB Scholarship and Awards Committee will review each request and make decisions based on the following criteria:

- The likelihood that receipt of the fellowship will enhance the student's training, marketability, and/or ability to complete his/her degree in a timely manner
- The qualifications of the student
- The quality of the proposal
- Support from a HPEB faculty member
- Prior financial support from HPEB

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If you have questions concerning eligibility, procedures, or criteria for selection, please contact Dr. Brie Turner-McGrievy (brie@sc.edu).



**Health Promotion,  
Education, and Behavior**  
Arnold School of Public Health  
UNIVERSITY OF SOUTH CAROLINA

## Application Form

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**Deadline: October 30<sup>th</sup> and March 15<sup>th</sup>, annually**

Student Name: \_\_\_\_\_

Master's degree program:                      MPH                      MPH/MSW

USC ID: \_\_\_\_\_

# Credit Hours Completed in HPEB Masters Program: \_\_\_\_\_

Date of Expected Graduation: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nature of Request (2-3 sentences): \_\_\_\_\_

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Amount Requested: \_\_\_\_\_

Please create a single pdf file that includes your current CV/resume, unofficial transcripts from USC, a 1-page (maximum) proposal (single-spaced) justifying the need for this fellowship and how funds from this fellowship will enhance your training, marketability, and/or ability to complete your degree in a timely manner, and, on a separate page, a detailed budget and budget justification (also list other current sources of support for this project/activity). Please visit the SPARC Graduate Research Grant Program on USC's webpage to view a template for a budget and justification.

The HPEB faculty member completing your recommendation form must submit all materials in ONE file via e-mail to Dr. Emily Mann (emily.mann@sc.edu), Chair of the HPEB Scholarship and Awards Committee.

## Recommendation Form

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Name of Reference: \_\_\_\_\_

Occupation Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date Completed: \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

How well do you know the student? \_\_\_\_\_

In what capacity do you know the student? \_\_\_\_\_

### REFERENCE RATINGS

	Excellent	Good	Average	Fair	Poor	N/A
Critical Thinking						
Interpersonal Relations						
Leadership						
Oral Communication						
Written Communication						
Professionalism						
Overall Public Health Potential						

How strongly do you recommend this applicant (select one)?

Not at all strongly

Somewhat strongly

Moderately strongly

Very strongly

A letter of support is not required but you may include one if you would like. Please add it to your single submitted PDF file.