

E-NEWS YOU CAN USE

OFFICE OF RESEARCH
ARNOLD SCHOOL OF PUBLIC HEALTH
UNIVERSITY OF SOUTH CAROLINA

APRIL, 2017

From the ADR Alan Decho . . .



As we head toward the end of the semester, summer research, and hopefully a less hectic schedule, lies ahead. I want to emphasize two important points: 1) Where to Publish, and 2) Build Research Relationships.

(1) Predatory Journals: Be careful where you publish journals. There are 'pay and publish' journals, and you likely receive frequent emails requesting 'an article based on your outstanding previous research'. Don't buy a car from these guys! Choosing the correct journal for your work should be a thoughtful and careful exercise - and it is getting more and more difficult. 'Beals List' of Predatory Journals has been taken down from the web, and may be revised, but with so many new journals popping up, always target the 'major reputable journals' in your area. I will be asking chairs and others to help assemble a list of such journals in their respective areas to be used as a starting point. Please be careful - once your work is published, it is there in perpetuity.

(2) Build new research relationships. Summer is the time to build research relationships, so take advantage of this time! Establish new contacts and step outside your typical "colleague circle" to talk about emerging ideas and possible collaborations.

We will begin holding a series of small "Research Retreats" to discuss emerging research in public health and how our school may position itself down the road. Our research is a defining strength of the Arnold School. Keep looking forward in your ideas. Have a happy and productive summer!

~ Alan

AWARD NEWS

Dr. Mindi Spencer (HPEB), has won the 2017 Michael J. Mungo Undergraduate Teaching Award, and Dr. James Carson (EXSC), has won the 2017 USC Educational Foundation Award for Research in Health Sciences.

Both awards are highly competitive and are USC-wide. Congratulations to Mindi and Jim on these very special recognitions of high achievement!

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Information Technology News

December 1st Implementation Deadline for Spirion & FireEye HX

As many of you may have already noticed, there is a new icon appearing on many user's desktops called Identity Finder. The University is implementing Identity Finder software which scans systems for sensitive data such as Social Security numbers, bank ABA routing numbers, credit card information, etc. There is a huge effort being made at the State of SC level to remove all unnecessary sensitive data from computer systems and discovery is the first step in that process.

The ASPH IT team can access a central server to generate reports and will over time sort through the systems with the largest number of hits and work their way down to help users identify where the sensitive data is on their systems and how to remove it.

One of the ways everyone can help with this effort is to review your own documents on your computers. Commonly found information are personal tax returns and old EPMS forms with full SSNs, for example. Personal tax forms should be removed from State of SC computers and EPMS forms can be edited to remove all but the last 4 digits from the SSN field.

FAQs:

What are Spirion and FireEye HX?

Spirion (*formerly Identity Finder*) and FireEye HX are two software clients required by the University's Minimum Security Standards. **Spirion** is software that searches files for high-risk data, such as Social Security Numbers, health info, and credit card numbers. **FireEye HX** is the University's incident response tool. It gives our responders the data they need to determine how an attack happened. It also gives them the ability to find other computers at risk.

Why are these required?

There are several reasons these tools are so critical, but the major benefits include:

1. Identifying high-risk data. These tools help our responders find computers under attack and determine if sensitive data is at risk.
2. Helping meet compliance requirements. The University must follow several laws and regulations, such as HIPAA and PCI DSS. To meet requirements, a quick response is key. In some cases, the University must report incidents within 24 hours.
3. Reducing IT security risk. Spirion shows departments where their risky data lives, and it gives them the ability to secure (or remove) it. Securing sensitive data means lower risk.
4. Speeding up the incident recovery process. Without these tools, incident response can take days—or weeks. For researchers, faculty, or staff, this is time away from their computers. Time they simply cannot afford.

Why December 1st?

While these tools are essential, so is the need to be flexible. This deadline gives IT staff time to work with their department's operational demands and priorities.

"There is a huge effort being made at the State of SC level to remove all unnecessary sensitive data from computer systems."

Important NIH Salary Cap Change

The NIH salary cap has increased as of 3/17/17 per notice NOT-OD-17-049. Please use the following salary caps for NIH proposals.

9 month appointment: \$140,250

10.5 month appointment: \$163,625

12 month appointment: \$187,000



USCeRA Tip

The Proposal Search function in USCeRA has been updated to include a "Key Personnel" button. This now allows faculty to search for proposals they are associated with regardless of their role on the project.

You will see this new button on the Proposal Search page under the heading "Role on Project".

National Professional Development Opportunities for Researchers



October 26-27, 2017 Baltimore, Maryland
Renaissance Baltimore Inner Harbor Hotel

For New Investigators and Grants Administrators

Each year, the Office of Extramural Research (OER) sponsors two NIH Regional Seminars to help demystify the application and review process, clarify Federal regulations and policies, and highlight current areas of special interest or concern. The Seminars serve the NIH mission of providing training for the next generation of biomedical and behavioral scientists. During the seminars, NIH policy, grants management, review, and program staff provide a broad array of expertise and encourage personal interaction between themselves and seminar participants.

The 2017 NIH Regional Seminar on Program Funding and Grants Administration in Baltimore will be held on Thursday & Friday, October 26-27. Multiple sessions will be offered across three tracks for new investigators and grants administrators across all NIH-related interests. When registering, you do not sign up for specific sessions, instead, during the Seminar you are 'free to move'.

Early Registration	March 28 - June 9	\$320
General Registration	June 10 - Sept. 29	\$350
Late Registration/Onsite Registration*	Sept. 30 - Oct. 27	\$395

Optional Pre-Seminar Workshops Oct. 25 (additional registration fee required)

This year, the following optional pre-Seminar workshops will be offered on Tuesday, October 25:

- ◆ Human Research Protections (full day)
- ◆ Administrator's Boot Camp: Getting Started with NIH (half day)
- ◆ eRA: Grant Application Preparation & Submission (half day)
- ◆ eRA: eRA Commons Account Administration & Post-Submission Processing (half day)
- ◆ Intellectual Property: Understanding Requirements and Recipient Rights & Responsibilities (half day)
- ◆ Intellectual Property: An In-Depth Look at iEdison - Intermediate to Advanced (half day)

For details, visit <https://regionalseminars.od.nih.gov/baltimore2017/>



NCURA serves its members (primarily staff) and advances the field of research administration through education and professional development programs, the sharing of knowledge and experience, and by fostering a professional, collegial, and respected community. NCURA offers three national meetings each year: Annual Meeting of the Membership, Financial Research Administration Conference, and Pre-Award Research Administration Conference. The annual meeting is held in Washington, DC, this year from August 6-9. Regular membership is \$175.

NCURA also offers an Online Learning Hub (webinars, tutorials), self-paced tutorials, and traveling workshops. In addition, **NCURA Global** provides professional development, knowledge, and leadership in research administration and research management, serving all NCURA members in the International Region and all U.S. members who are involved in global research administration. NCURA's **Global Collaborate Community** is open for anyone to join. For more information, go to: <http://www.ncura.edu/Education.aspx>.

South Carolina is part of **NCURA Region III**, which hosts its own meeting each spring, this year at the Hilton Savannah Desoto in Savannah, GA from May 6-10, 2017. The meeting will offer presentations, discussions, and networking opportunities spanning all areas of research administration. Program tracks include Pre-Award, Post-Award, Compliance, Departmental, Predominantly Undergraduate Institutions, Federal, Clinical, General/Professional Development, Research Development, and a Senior Track for experienced research administrators. See details at: <http://www.ncuraregioniii.com/springmeeting.php>

National Professional Development Opportunities for Researchers (continued)

**Consortium of
Universities
for Global Health**



Note: USC's institutional membership extends to all USC faculty, staff, and students. <http://www.cugh.org/>

CUGH (C-U-G-H) builds interdisciplinary collaborations and facilitates the sharing of knowledge to address global health challenges. It assists members in sharing their expertise across education, research, and service. It is dedicated to creating equity and reducing health disparities everywhere. CUGH promotes mutually beneficial, long-term partnerships between universities in resource-rich and resource-poor countries, developing human capital and strengthening institutions' capabilities to address these challenges. CUGH offers its members:

- ◆ Access to CUGH's members-only online global health interest groups and discussion boards to share knowledge, build partnerships, and engage in advocacy across research, education and service;
- ◆ Discounted rates for CUGH's conferences, webinars and workshops;
- ◆ Access to CUGH's members-only online job opportunities and funding opportunities boards;
- ◆ Monthly updates on global health activities from around the world via CUGH's Global Health Bulletin;
- ◆ Participation in CUGH's committees;
- ◆ Access to a network of more than 19,000 individuals involved in global health and over 145 academic institutions worldwide;
- ◆ Networking with leading academic global health programs and directors via its global health directors network;
- ◆ Participation in advocacy efforts on global health issues and for academic-based global health programs; and
- ◆ Access to CUGH's online information hub of educational and program development materials.

NGMA
National Grants Management Association



The **National Grants Management Association (NGMA)** provides tools and resources for grants professionals to support and maintain high levels of grants management competency and to establish standards of excellence for grants managers. NGMA provides comprehensive full lifecycle grants management training, professional certification, continuing professional education, resources and a forum for networking for grants industry professionals. NGMA serves all levels of government (federal, state, local, tribal), non-profit organizations, institutions of higher education and affiliated private sector organizations. Individual membership \$149 per year. Find details at <http://ngma.org/>.

Note: NGMA is not a grant-making organization and does not award grants.

Grant-Related Professional Development and Learning Opportunities - Closer to Home



Microsoft Office Certificate Classroom and Other Online Classes

MTC's Corporate and Continuing Education (CCE) courses, details at <http://www.midlandstech.edu/learn/training/classroom>, are non-credit, and in most cases, require no placement tests, no transcripts, and no application to the College. On-site classes include: *Microsoft Office Excel: Intro, Intermediate, and Advanced*, and *PowerPoint*. Classes are held mainly on the Northeast and Harbison campuses with on-site specific meeting time, \$289 for 12-hours. A variety of *Online/Self-paced* classes are available at <http://www.midlandstech.edu/learn/training/online> for \$119, with start and end dates, but no on-site classroom meeting requirements.

<http://www.midlandstech.edu/learn/training>



south carolina
STATE LIBRARY

The **South Carolina State Library**, in easy walking distance at Senate and Bull streets, maintains a grant resource room focused on locating sources of funding mainly for and from non-profit organizations, largely through The Foundation Center software program. The Library also offers a variety of free classes, including basic proposal writing.

Details at: <http://guides.statelibrary.sc.gov/friendly.php?s=grants-research-assistance>

Last but not least - PD at USC



GRANT Gamecock Research Administrators Network Training

<http://grant.sc.edu/>

The **GRANT Program** is a comprehensive training program developed to meet the research administration needs of the University of South Carolina faculty and staff. The program consists of 16 three hour courses scheduled once a semester at the Columbia campus. Each course includes a lecture, practical activities and participant-driven discussions. **To earn the GRANT certificate, participants are required to complete 14 courses (approximately 41 hours of instruction) and pass a final exam.** The GRANT Certificate Program is offered each fall semester and fills up fast – so sign up as early as possible. For more information contact Gayle Haddock at haddockg@mailbox.sc.edu or (803)777-1168.



GRANT Faculty Courses

http://grant.sc.edu/facultyeducation_courses.shtml#funding

On-campus GRANT courses designed specifically for USC faculty include: National Science Foundation Overview; National Institutes of Health Overview; RO1s and Beyond; NIH Peer Review; How to Find Proposal Funding; Basic Proposal Writing; Effective Communicating; What Makes a Good Budget?



GRANT E-Learning Workshops

<http://grant.sc.edu/elearning.shtml>

Online training for faculty, staff, and students includes USCera, Grants.gov, and How to Find Funding – COS Pivot and Grants.gov Databases.

Last but not least - PD at USC (continued)

USC Office of the Provost – PACWI Technology Trainings

On-campus, free Technology Trainings, held in the Fall and Spring semesters, are sponsored by the Provost's Advisory Committee on Women's Issues (PACWI) and the Center for Teaching Excellence (CTE). Each session is open to all USC faculty, staff and students. Workshops are limited to 25 participants. Spring 2017 workshops included: *Microsoft Office Efficiency*; *Office Mix: Turn PowerPoint Presentations into Interactive Lessons*; and *Office 365 and OneDrive for Business for Faculty and Staff*. For more information, sign up for their listserv and/or contact Gloria Washington at thomasgy@sc.edu.

https://www.sc.edu/about/offices_and_divisions/provost/committees/pacwi/technologytrainings.php



University of South Carolina Professional Development

http://www.sc.edu/about/offices_and_divisions/human_resources/professional_development/index.php

Following are examples of the numerous learning opportunities that USC offers at no cost to its faculty and staff: Budget Development for A Funds; Financial Stewardship and Internal Controls; Data Warehouse Reports; Advanced Finance Intranet; PeopleSoft Training; NSF Overview; NIH Peer Review; How to Find Funding; Grants.gov Overview; Proposal Budgets; Contracts; EPSCOR/IDEA; Intellectual Property; and the GRANT Program. Sign up for the listserv to find out about workshops as they become available.

Arnold School Office of Research

The **Arnold School of Public Health's Research Office** hosts periodic workshops related to research, and grants and contract administration. Feel free to contact any of our staff if you would like us to host an on-site training that would benefit Arnold School faculty, staff, and/or students. We welcome your suggestions and requests.

https://www.sc.edu/study/colleges_schools/public_health/internal/faculty_staff/administrative_departments/office_of_research/office_of_research_support/index.php



Alan Decho and Lumi Bakos of the Office of Research facilitated a luncheon for junior faculty. Discussion topics included services provided by the Office of Research, mentoring, and faculty research web pages.

Photo by Charlotte Stalvey

NSF Spreadsheet Template

On April 24, 2017, the National Science Foundation (NSF) will initiate a new pilot requiring the use of a spreadsheet template for identifying Collaborators and Other Affiliations information for Principal Investigators (PIs), co-PIs, and other senior project personnel identified on proposals.

The NSF [Proposal and Award Policies & Procedures Guide](#) (PAPPG) (NSF 17-1) requires PIs, co-PIs, and other senior project personnel identified on NSF proposals to individually upload Collaborators and Other Affiliations information as a Single Copy Document (see PAPPG Chapter II.C.1.e).

NSF uses this information during the merit review process to help manage reviewer selection. To expedite identification of potential reviewers, having a standard, searchable format for this information is essential. The new pilot will standardize Collaborators and Other Affiliations information across the Foundation and will ensure that the information is submitted in a searchable format. Results from the pilot will be assessed and will determine how to proceed with this section of the proposal in the future.

Effective April 24, 2017, NSF will require the submission of a spreadsheet template to identify collaborators and other affiliations. Please note that the spreadsheet template:

- ◆ Has been developed to be fillable. However, the content and format requirements must not be altered by submitters.
- ◆ Must be saved in .xlsx or .xls formats and directly uploaded into FastLane as a Collaborators and Other Affiliations Single Copy Document.
- ◆ Will be converted by FastLane from an .xlsx or .xls file to a PDF file.
- ◆ Has been tested in Microsoft Excel, Google Sheets, and LibreOffice.
- ◆ Will enable preservation of searchable text that otherwise would be lost. Must be uploaded in .xlsx or .xls formats only. Uploading a Collaborators and Other Affiliations Single Copy Document in any other format may delay the timely processing and review of your proposal.
- ◆ Will be directly linked in FastLane. The template and associated instructions may also be accessed directly at: <https://www.nsf.gov/bfa/dias/policy/coa.jsp>.

In addition to the merit review process benefits, the Collaborators and Other Affiliations template will reduce administrative burden and improve efficiencies by providing submitters with a compliant and reusable format to maintain this information for use in subsequent proposal submissions to NSF.

Please be advised that the new Collaborators and Other Affiliations pilot beginning on April 24 will only be for FastLane proposal submissions. Grants.gov proposal submissions will continue to follow the instructions in [NSF Grants.gov Application Guide](#) Chapter VI.2.4.

Need a Lab or Research Group Website?

For faculty who would like a lab or research group website, the Web Development & Communications (WDC) at the Arnold School of Public Health can help. We offer two options: a free standardized template that matches other Arnold School pages or a fully customized site based on a fee-for-service model. For details, visit the [WDC page](#) or take a look at the [Lab Website Policy](#) linked off the WDC page.



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