**Job Title:** Case Manager

**Contact:** For more information and to send resumes, contact Alan Kulp at allankulp@gmail.com.

Christ Central Transitional Retreat is seeking a LMSW, Case Manager. An applicant with a "Practice of Masters Social Work" means the application of social work theory, knowledge, methods, and ethics, and the professional use of self to restore or enhance social, psychosocial, or biopsychosocial functioning of individuals, families, groups, organizations, and communities. Masters Social Work Practice requires the application of specialized knowledge and advanced practice skills in the areas of assessment, treatment planning, implementation and evaluation, case management, information and referral, mediation, client education, counseling, advocacy, supervision of employees, consultation, research, community organization and development, administration of social work policies, programs and activities, and outcome evaluation. The practice of Masters Social Work may include the practice of Clinical Social Work under clinical supervision within a recognized, organized setting such as social, medical, and governmental agencies. LMSW's may engage in supervised practice in such agencies and may not practice privately or independently.

This LMSW Case Manager will assist veterans with completing intake paperwork, providing them with a description of the rules for the program, and assisting with their transition into the program through utilization of an Individual Service Plan. Establishes treatment programs by meeting bi-weekly with veteran to discuss savings, income opportunities such as employment, Social Security, or VA benefits, housing options, health, and any additional needs the veteran may have. Monitors cases by verifying clients' attendance to classes offered by the program, AA meetings, ensuring they are meeting with their VA case managers, and participating in completing their goals as established by the Individual Support Plan. The case manager will also advocate for needed services and entitlements, obtain additional resources, and providing personal support along the way. Maintains clients' records by documenting appointments, updating their ISP quarterly to log events and progress. Communicates clients' progress by conducting bi-weekly treatment team meetings and evaluations with the VA to address additional monitoring and progress. The case manager will be involved in preparing and executing life skills classes as needed for veterans. The case manager will oversee the dorms they are assigned to ensure they are meeting the health and safety guidelines and ready to be inspected by the VA at any given time. They will send referrals to other agencies as needed for a transfer if a rule violation occurs. Assists with preparing a veteran’s discharge documentation, and ensuring they have what they need to transition back into society.

**Case Manager Skills and Qualifications:**

Masters of Social Work, with an LMSW, LC, or PC, Documentation Skills, Analyzing Information, Decision Making, Research Skills, Verbal Communication, Written Communication, Resolving
Conflict, Exhibit High Degree of Integrity, and possesses a strong computer skills and its applications.