STATE OF SOUTH CAROLINA

Department of Health and Human Services
1801 Main Street, Suite 224
Columbia, SC 29201

INVITES APPLICATIONS FOR THE POSITION OF:
Behavioral Health Clinical Director

An Equal Opportunity Employer

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OPENING DATE: 09/03/19  
CLOSING DATE: 09/16/19 05:00 PM

JOB TITLE: Behavioral Health Clinical Director  
CLASS CODE: UZ01

POSITION NUMBER: 61087939  
SLOT NUMBER:

STATE SALARY RANGE:  
Salary: Negotiable  
AGENCY HIRING RANGE - MIN:

AGENCY HIRING RANGE - MAX:

LOCATION: Richland County, South Carolina

JOB TYPE: Temporary Grant - Full-Time

NORMAL WORK SCHEDULE: Monday - Friday (8:30 - 5:00)

RESIDENCY REQUIREMENT:
RESIDENCY REQUIREMENT SPECIFICS (IF ANY):

AGENCY SPECIFIC APPLICATION PROCEDURES:

All applicants must apply online.

JOB RESPONSIBILITIES:

The Behavioral Health Clinical Director is responsible for the management and execution of the Department's behavioral health program. The director will be responsible for standards across the agency.

- Performs fundamental supervisory and leadership functions in accordance with Department policies and procedures, best practices and Federal and State rules and
regulations, especially with regard to Equal Employment Opportunity Commission (EEOC) standards. Maintains an effective organizational team and motivates diverse staff to accomplish mission critical operations and objectives. Promotes workforce engagement.

- Provides overall management for SC Medicaid's behavioral health benefit and related programs. Reviews, analyzes, maintains, communicates, and improves the policies related to the array of behavioral health services. Develops plans and proposals for management of services or service delivery. Develops an operational plan and tracks timelines to ensure timely updates to clinical policies to meet Compliance, State, Federal and accreditation requirements. Creates and maintains standard operating procedures based on the initiatives within the plan.
- Directs behavioral health policy development. Works with Subject Matter experts to identify appropriate policies. Evaluates current program policies to determine if modifications and revisions are needed. Track issues concerning behavioral health policy development and maintenance. Conduct research involving consistent evidence-based practice and criteria & authorization rules.
- Develops and maintains relevant behavioral health program oversight and evaluate outreach. Prepares reports and presents to management and external stakeholders related to processes, measures and outcomes, advising management of findings and recommendations. Leads organization toward a culture of continuous improvement.
- Represent the agency to external stakeholders including other state agencies, provider groups and professional boards as part of clinical leadership team. Participate in cross-functional teams to address key policy issues facing the organization.

MINIMUM AND ADDITIONAL REQUIREMENTS:

A Master's degree in Psychology or related field with 10 years of experience managing behavioral health programs, of which 2 years include delivering clinical services in a health care setting.

Additional Requirements:

- Occasional overnight travel
- Overtime and/or weekend work with Deputy approval

PREFERRED QUALIFICATIONS:

- PhD in Psychology with extensive clinical experience.
- Experience interacting with public and private health care payers.
- Experience in writing technical publications in the healthcare field.
- Ability to manage several projects efficiently.
- Demonstrated ability to balance strategic and tactical priorities.
- Knowledge of managed care, specifically Medicare, Medicaid.
- Strong organizational skills.
- Excellent verbal and written communication skills.
- Strong attention to detail.
ADDITIONAL COMMENTS:

Please complete the State application to include all current and previous work history and education. A resume will not be accepted nor reviewed to determine if an applicant has met the qualifications for the position. Supplemental questions are considered part of your official application for qualification purposes. All applicants must apply online. All correspondence from the Office of Human Resources will be through electronic mail.

This position is located in Health Programs, Richland County.

The South Carolina Department of Health and Human Services is committed to providing equal employment opportunities to all applicants and does not discriminate on the basis of race, color, religion, sex (including pregnancy, childbirth or related medical conditions, including, but not limited to lactation), national origin, age (40 or older), disability or genetic information.

careers.sc.gov
1801 Main Street, Suite 224
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Behavioral Health Clinical Director Supplemental Questionnaire

* 1. The responses you provide to these Supplemental Questions will be used in combination with your application to determine whether you meet the minimum qualification requirements. Failure to provide detailed and complete information may result in your application being rejected. Any misrepresentation or omissions will result in your disqualification from employment and/or termination. When applying for this position, I understand that I must thoroughly complete the Education and Work Experience sections of my application and the Supplemental Questions. Please do not submit a resume in place of completing the Education, Work History and Supplemental Questions. This includes a detailed description of each position that I feel qualifies me for the job I am seeking. I have read the above statement and understand that failure to provide sufficient detailed information may result in my application being rejected. I also understand that I may not submit resumes in lieu of filling out the application or answering the Supplemental Questions. I acknowledge that I have read, understand and agree with the above.
   Yes  No

* 2. What is your highest level of education achieved?
   - Doctorate Degree
   - Master's Degree
   - Bachelor's Degree
   - Associate's Degree
   - Some College
   - High School Diploma
   - GED
   - Some High School

* 3. Do you have a Master's degree in Psychology?
   Yes  No
4. If you answered no to the question above, but have a degree in a related field, please list your degree and explain how it relates to this position.

5. Please check the box that reflects the overall number of years of work experience you have in managing behavioral health programs and delivering clinical services in a health care setting.

   - No Experience
   - Less than 1 year
   - 1 to 2 years
   - 2 to 3 years
   - 3 to 4 years
   - 4 to 5 years
   - 5 or more years

6. Please briefly explain your experience in managing behavioral health programs and delivering clinical services in a health care setting.

7. Have you ever been an employee of the SC Department of Health and Human Services? If yes, please list the department and your supervisor.

8. Have you ever been employed with the State of South Carolina?
   - Yes
   - No

9. How did you hear about this position?
   - SCDHHS Website
   - careers.sc.gov
   - Career Fair(s)
   - Information Session(s)
   - SCDHHS Employee
   - Job Ad(s)
   - Indeed.com
   - Higher Education Resource(s)
   - LinkedIn.com
   - NAMD
   - Careerbuilder.com
   - SCHA (Hospitalcareers.com)
   - Glassdoor.com

10. If you learned of this posting from a SCDHHS employee, please list his/her name.

11. What is your date of birth to include the year? (This information is gathered for the purposes of criminal record checks only and will not be forwarded to the hiring authority. The SCDHHS is an equal employment opportunity employer.)

* Required Question