

**COMMITTEE ON INSTRUCTIONAL DEVELOPMENT
ANNUAL REPORT 2005-2006**

Submitted by Jed Lyons on June 14, 2006

Committee Members

Elected:

Kate Boyd	University Libraries	2006
Mark Tompkins	Political Science	2006
Briana Timmerman	Biology	2006
Stephen Bajjaly	Library and Information Science	2007
Lynda Nilges	Education	2007
Ellen Potter	Education	2007
Don Barth	Art	2008
Carolyn West	Regional Campuses and Cont Ed	2008
Terry Wolfer	Social Work	2008
Karl Heider	Office of the Provost	ex-officio
Nancy Hart	University Instructional Services	ex-officio

Appointed:

Jed Lyons (Chair)	Engineering and Information Technology	2006
Ann Kingsolver	Anthropology	2007
Jessica Kross	History	2007
Gary Blanpied	Physics and Astronomy	2008
Keith Davis	Psychology	2008
Vivian Castro	Graduate Student	2006
Carla Patat	Undergraduate Student	2006

Summary

The Faculty Committee on Instructional Development (FCID) is charged to initiate studies and make recommendations to the faculty and administration on enhancing the practice and status of teaching. In 2004-2005, the FCID included five subcommittees that addressed different aspects of the charge. These include the Classroom Environment Subcommittee, the Faculty Teaching Seminar Subcommittee, the Teaching Center Subcommittee, the Undergraduate Teaching Award Subcommittee, and the Graduate Teaching Award Subcommittee. The subcommittees were very active. The FCID met as a whole four times this year, on 20 September 2005, 12 January 2006, 4 April 2006 and 21 April 2006 to discuss and approve subcommittee reports and recommendations. That information is summarized in this document. The FCID Chair thanks the committee members for all their hard work this year. The committee as a whole thanks Rhonda Filiatreault of the Provost's Office, who was instrumental in our operations. Her assistance was invaluable.

Classroom Environment Subcommittee

Members: Ellen Potter (Chair), Don Barth, Keith Davis, Nancy Hart.

This subcommittee provided guidance to the Classroom Enhancement Project Planning Team. The subcommittee met with the CEP team on September 23, 2005 to learn about work done in 2005 and hear the discussion of room selection for 2006. The subcommittee met on October 3, 2005 to discuss the process of classroom selections and to make recommendations about

classroom quality issues. An October 12, 2005 memo to Dr. Ted Moore, Associate Provost, from the CEP made the following recommendations:

- Rooms proposed for renovation and enhancement with presentation media equipment for FY06 were Gambrell Hall 201, Gambrell Hall 302, School of Music 206, School of Music 016, Swearingen 2A27 and Swearingen 2A31.
- Any remaining funds should be used to (a) install screens, projectors, and computer connections in as many additional classrooms as possible and (b) upgrade the control systems in large auditoriums that were renovated 12 years ago at the beginning of the CEP project.

The subcommittee's recommendations about the process of classroom selection were discussed and approved by the FCID at our meeting on January 12, 2006 and forward to Dr. Moore on January 27, 2006. These recommendations were:

- All existing and future enhanced classrooms should include a computer provided by the Classroom Enhancement Project and maintained by University Instructional Services.
- The Classroom Enhancement Project should continue to use classroom size, usage, and visibility or special circumstances as criteria for enhancement.
- The Classroom Enhancement Project should secure priority and feature recommendations from academic departments.

Further discussion by subsequent FCID meetings led to the recommendation that:

- The Classroom Enhancement Project should be renamed to reflect the fact that 60% of its budget is for facilities repair and renovations, and only 40% is for technology enhancements.

Faculty Teaching Seminar Subcommittee

Members: Carolyn West, (Chair), Briana Timmerman, Terry Wolfer

The subcommittee on Teaching Seminars hosted the following five seminars (Speaker, Title, Date, Location, Attendance, Cost). The total cost of the seminar series was \$827.

1. Kwame Dawes, "Employing Popular Culture in the examination of classical thoughts and ideas: The Case of Reggae," 10/19/05, 14, \$250.
2. Larry Durstine, "Can You Hear Me Now?" 11/02/05, 33, \$165.
3. Claudia Benitz-Nelson, Greg Forter, and Greg Carbone, "2005 Mungo Undergraduate Teaching Award Winners," 01/25/06, 30, \$167.
4. Michael Welsh, "Plagiarism or Innovation? Doing Research at the Online Library," 02/23/06, 23, \$165.
5. Karen Brown and Bob Skinder, "Exploring Google Scholar," 04/06/06, 40, \$80.

There was also a seminar planned for the Dean of the Honors College that was cancel due to scheduling. It is suggested that he be contacted again during the 2006-2007 academic year. The FCID discussed that there will be overlap between this subcommittee's activities and those of the Center for Teaching Excellence. Once the Center has settled in to their new role some effort should be made to clarify the role of each entity.

Teaching Center Subcommittee

Members: Mark Tompkins (Chair) Ann Kingsolver, Jed Lyons, Briana Timmerman.

Each of the Teaching Center subcommittee members also served concurrently on the Faculty Advisory Board of the newly organized Center for Teaching Excellence. This subcommittee served to coordinate the work of the Center and the FCID. The Center's Advisory Board met six times during this year (8-16, 9-23, 10-19, 2-1, 3-21, and 4-13), and the Center sponsored a

series of speakers and workshops aimed at improving the application of new technology to classroom instruction. The Advisory Board worked this year with the Director, Dr. Rafael Alvarado, who has since left the University, to develop a direction for the new Center and its staff, to design the physical environment in which the Center would be housed, and to design and implement programming that would enhance the adoption and diffusion of instructional technology on campus.

Relative to the Center for Teaching Excellence, the FCID recommends that:

- The CTE should hire a full-time director with both academic and instructional technology expertise.
- The director of the CTE should be an ex-officio member of the FCID.
- The CTE's planned Faculty Fellows program should be implemented in the next year.
- The members of the CTE faculty advisory committee and the FCID should maintain overlapping membership as a means of coordinating the activities of these two groups.

Mungo Undergraduate Teaching Award Subcommittee

Members: Kate Boyd (Chair), Gary Blanpied, Keith Davis, Lynda Nilges, Carla Patat (Student)

A total of nine nominees' files were submitted. The subcommittee reviewed each file and selected six nominees to interview. The subcommittee selected three candidates to be recommended to the Provost for the Mungo Undergraduate Teaching Award:

- Charles Pierce, Civil and Environmental Engineering,
- Julie Hubbert, School of Music, and
- JoAnne Herman, College of Nursing.

Mungo Graduate Teaching Award Subcommittee

Members: Jessica Kross, (Chair), Stephen Bajjaly, Ann Kingsolver, Chaden Djalali (term appointment), Vivian Castro (student)

The Mungo Graduate Award Committee was gratified to have 15 nominees for the Mungo Graduate Award this year. Among this group were many deserving and gifted teachers. The Committee recommended that this year's prize should go to Dr. Manoj Malhotra of the Moore School of Business.

Recommendations for the Mungo Undergraduate and Graduate Teaching Awards

The FCID discussed issues associated with both of the Mungo teaching awards concurrently. Recommendations for both awards are:

- If only there are only five Mungo teaching awards next year, they should be divided into three undergraduate and two graduate awards, especially if the graduate award again draws more nominations than the undergraduate award.
- The Deans should be proactive in publicizing the nomination process for Mungo Awards to the student body.
- A separate awards committee should be formed with diverse representation from across the university. This committee should have representation from the FCID and student body, but should not be a FCID subcommittee. The effort required review, interview and select awardees detracts from the FCID's charge as stated in the Faculty Manual.
- Selection criteria for both awards should be changed such that the nominees have a minimum of three years of teaching experience at USC before being eligible for the award.