

NUMBER: LESA 3.15
SECTION: Law Enforcement and Safety
SUBJECT: Registration and Parking of Bicycles
DATE: November 1, 2006
REVISED: February 18, 2016
Policy for: Columbia Campus
Procedure for: Columbia Campus
Authorized by: Senior Vice President for Administration and Chief Operating Officer
Issued by: Law Enforcement and Safety

I. Policy:

It is the policy of the University to require the registration of all bicycles on campus.

II. Procedure

A. All bicycles parked on campus MUST be registered with Parking Services.

1. Bicycles can be registered on line at: <http://www.sc.edu/vmps/bike.html>
2. Bicycles can be registered at the Parking Services office.

B. Bicycles found to be unregistered for over 72 hours are subject to confiscation.

C. When unattended, all bicycles must be properly secured to a bicycle rack.

1. Bicycles cannot be secured to objects such as handrails, meters, or street signs.
2. Any bicycle attached to these or similar objects will be subject to immediate confiscation.

D. Confiscation by Division of Law Enforcement and Safety;

1. The Division of Law Enforcement and Safety reserves the right to remove:
 - a. Any bicycle meeting the above conditions; or
 - b. Any bicycle deemed unsafe or abandoned.
2. The Division of Law Enforcement and Safety is not responsible for any damage caused during the removal of a bicycle.

3. Confiscated bicycles will be held for 120 days. After 120 days, the bicycle will be considered abandoned property and may be disposed of in accordance with South Carolina Law.
4. Bicycles may be claimed by providing verification of ownership.

III. Reason for Revision

Policy reviewed and updated to reflect current practice.