

03 Feb 20

From: Recruiting Officer, Naval ROTC Unit, University of South Carolina

To: Prospective Naval ROTC College Program Students

Subj: NAVAL ROTC PROSPECTIVE COLLEGE PROGRAM STUDENT LETTER

Encl: (1) Document Return Checklist  
(2) Memorandum of Understanding  
(3) Student Questionnaire  
(4) NSTC 1533/133 College Program Application

1. Greetings from Gamecock Country! I would like to take this opportunity to thank you for your interest in the University of South Carolina (USC) Naval Reserve Officer Training Corps (NROTC) Unit. Every year, we welcome a select number of applicants to our Unit as non-scholarship College Program students, who participate fully in all of our events and compete for the opportunity to commission in the United States Naval Service. The forms in this package comprise your application to our Unit as a College Program student, and we look forward to reviewing your application. If accepted, your time here will prove to be challenging but rewarding. We are here to prepare young men and women mentally, morally, and physically to serve as commissioned officers in the United States Navy and United States Marine Corps. The information below will provide additional information about the College Program and guide you through the appropriate documents for our staff to review on our College Program Admissions Board.

2. General Information. The College Program is a non-funded opportunity for incoming or current students at USC to participate in NROTC. College Program students are responsible for funding the cost of their education and all additional costs of attending college (room, board, etc.), but participate in all unit activities throughout the school year. College Program students are not eligible to attend Summer Training until they are selected for a scholarship, or Advanced Standing. The different scholarships available are the National Scholarship and Sideload Scholarships, which provide the same benefits of full tuition, fees, and stipends. Advanced Standing ensures a commission but does not cover tuition or fees. Freshmen are

typically eligible to apply for the National Scholarship after their first semester and selection boards for Sideload Scholarships and Advanced Standing occur during the summer after each academic year. For Marine options, there are two Sideload Scholarship boards that occur once per term. Navigating these applications and the submission deadlines will be covered in great detail throughout the semester by the NROTC Advisors to ensure that every College Program student is afforded every opportunity to select for a scholarship option that leads toward a commission in the United States Navy or Marine Corps.

3. Alumni Association Scholarship. For those students who are admitted to our program as out-of-state College Program students, our strong Alumni Association provides a scholarship that enables recipients to pay their tuition rate at the Departmental Scholarship rate of approximately \$9000 per semester. Please visit the University of South Carolina's Bursar website here: [https://www.sc.edu/about/offices\\_and\\_divisions/bursar/tuition\\_and\\_required\\_fees/index.php](https://www.sc.edu/about/offices_and_divisions/bursar/tuition_and_required_fees/index.php). A list of eligible students will be submitted by the NROTC Unit Staff to the Bursar's Office, and those students will automatically be granted the near in-state tuition rate. Students remain eligible for the scholarship as long as they complete New Student Orientation, remain active in the Unit, demonstrate good aptitude for service, and maintain good academic standing.

4. New Student Indoctrination. If selected for the College Program at Carolina, you must attend New Student Indoctrination (NSI) at Great Lakes, IL. The details of this NSI will be sent out after your acceptance into our program. A separate orientation for all new students will occur locally here at USC to ensure all students are aware of specific unit requirements, services, and support.

5. Physical Readiness. During NSI you will be administered a Navy inventory Physical Fitness Assessment (PFA) or a Marine Physical Fitness Test (PFT). Conduct a preliminary service-appropriate PFA or PFT and submit the results on enclosure (3) with your application. The Navy PFA consists of maximum sit-ups in two minutes, maximum push-ups in two minutes, and finally a timed 1.5 mile run. The Marine Corps PFT consists of maximum sit-ups in two minutes, maximum pull-ups, and a timed 3.0 mile

run. The score must be verified by a coach, gym teacher, school administrator, JROTC staff member, or active duty military member. Furthermore, as a member of the Naval Service it is important for you to be able to swim at least 50 yards without stopping. Your response regarding your swimming ability will not be taken into consideration when your application is being considered for acceptance. However, there is a swim qualification required for later success and retention in the program and this will aid in ensuring you are properly prepared to meet standards. It is highly recommended that you take swim lessons if you do not know how to swim, as you will not be able to earn a commission in the Navy or Marine Corps without passing the swim qualification.

6. Personal Statement. One of the documents you must submit as part of your College Program Application is a personal statement, between 1 and 2 pages in length. This statement should address the topic of why you want to serve as an Officer in the United States Navy or United States Marine Corps (depending on which service you indicate on your College Program Application sheet and your Student Questionnaire). Beyond this general guidance, this essay is also an opportunity to discuss any leadership positions held, athletic endeavors, language expertise, and cultural experiences.

7. Administrative Information and Timelines. You must fill out the forms included with this letter and send them to the Recruiting Officer by **April 15<sup>th</sup>**. Applications received after April 15<sup>th</sup> will still be considered for acceptance, but may preclude students from attending NSI the summer before the start of the school year, which would require students to go the following summer. Forms can be submitted by mail to: Recruiting Officer, NROTC Unit University of South Carolina, 513 Pickens Street, Columbia, SC 29208-0064. Use the Document Checklist to ensure you fill out and return all of the enclosures. Please print clearly in black ink on all forms. We will notify all applicants submitted prior to April 15<sup>th</sup> of our decision by April 24<sup>th</sup> as to whether they earned a spot in this year's College Program. For those applications submitted after April 15<sup>th</sup>, applicants will be notified of our decision by May 4<sup>th</sup>. If selected, more follow up information will be sent regarding Naval Science Class registration, medical forms, and other

administrative requirements that need to be completed prior to NSI.

8. Should you have any questions concerning these forms or any of the requirements associated with the program, please contact us at NAVYROTC@mailbox.sc.edu or call the Recruiting Officer at (803) 777-3451.

9. You are embarking on an ambitious and important mission here at the University of South Carolina NROTC Unit. The Naval ROTC staff looks forward to meeting you. Congratulations on your decision to serve your country!

A handwritten signature in cursive script, appearing to read "Jordan Bennett".

J. F. BENNETT  
LT                    USN

## DOCUMENT CHECKLIST

Please verify that all of the following documents are completed before mailing your package to the Recruiting Coordinator, NROTC Unit University of South Carolina, 513 Pickens Street, Columbia, SC 29208-0064 by **APRIL 15<sup>th</sup>**:

- o Memorandum of Understanding (Enclosure (2))
- o Student Questionnaire (Enclosure (3))
- o College Program Application (Enclosure (4))
- o Personal Essay (1-2 pages in length)
  - o Topic: "Why I want to serve as a Navy/Marine Officer"
- o Full-length Color Photograph (taken within last 3 months)
- o Copy of high school (college if applicable) transcripts

MEMORANDUM OF UNDERSTANDING

I hereby authorize the Commanding Officer, NROTC Unit, University of South Carolina to provide such information from my University and Naval record (student file, academic and medical) as he/she deems necessary and appropriate, to the following personnel or agencies:

- a. My parents or guardian.
- b. Agencies of the Department of Defense.
- c. University of South Carolina officials.

That this authorization constitutes an exception to the Family Educational Rights and Privacy Act of 1974 and is limited to the period of time that I am affiliated with the Naval Reserve Officer Training Corps or the University of South Carolina.

Such information as I desire released to any other persons or agencies must be accompanied by my specific authorization.

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SIGNATURE

DATE



STUDENT'S LEVEL OF COMFORT IN THE WATER: \_\_\_\_\_

- 1 = Able to easily swim 500 or more yards
- 2 = Able to swim between 50 and 500 yards
- 3 = Able to swim 50 yards, but with some difficulty
- 4 = Able to stay afloat but not a good swimmer
- 5 = Not at all comfortable in the water or swimming

FITNESS TEST RESULTS

NAVY: SIT-UPS: \_\_\_\_\_ (2 MINUTES)

PUSH-UPS: \_\_\_\_\_ (2 MINUTES)

1.5 MILE RUN TIME: \_\_\_\_\_

MARINE: SIT-UPS: \_\_\_\_\_ (2 MINUTES)

PULL-UPS: \_\_\_\_\_

3.0 MILE RUN TIME: \_\_\_\_\_

**Verification of Physical Test scores:**

\_\_\_\_\_

\_\_\_\_\_  
**Printed Name                      Title                      Phone Number                      Signature**



**NAVAL RESERVE OFFICERS TRAINING CROPS  
COLLEGE PROGRAM APPLICATION**

**Privacy Act Statement**

**Authority:** The authority to request this information is contained in: 5 USC §301 (Authorizing Forms and Regulations); Executive Order 9397 (Use of Social Security Numbers).

**Principal Purpose(s):** To be completed by applicant for the Naval Reserve Officers Training Corps (NROTC) College Program.

**Routine Use(s):** Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112, accessible at <http://www.privacy.navy.mil> and the routine uses set forth here.

**Disclosure:** You are not required to provide this information; however, failure to do so will result in an inability to fairly evaluate your application and may result in an inability to process the application.

**Personal Information**

Name		SSN (last 4)	Phone	Cell Phone
Current Mailing Address		Name of Parent/Guardian		
		Address of Parent/Guardian		
Place of Birth	Date of Birth			
Are you a US Citizen? <input type="radio"/> Yes <input type="radio"/> No		If naturalized, give date, place, court of jurisdiction, and certificate number.		
Select Service <input type="radio"/> Navy <input type="radio"/> USMC				

**Military Experience and Training (Past and Present, if any)**

Service	Dates of Service	Highest Rank	EAOS	Type of Discharge
Training Program	Position(s) Held	Awards		Grades of Participation
JROTC				<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12
Civil Air Patrol				<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12
Other (NDCC etc.)				<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12

**Extracurricular Activities**

READ CAREFULLY: Identify only those activities in which you engaged during school grades 9-12. NROTC is particularly interested in identifying activities in which an applicant has participated involving responsibility and leadership.

Organization	Position(s) Held	Hours/Week	Grades of Participation			
			<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12
			<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12
			<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12
			<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12

**Athletic Activities**

READ CAREFULLY: Identify only those sports in which you engaged during school grades 9-12. Mark the year(s) in which you were on the varsity team. If you 'lettered' in the sport list that in the awards. Mark 'JV/Club' if you participated at this level in any year. Do not list intramural activity.

Sport	Position(s) Held	Awards/Recognition	JV/Club	Varsity			
			<input type="checkbox"/>	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12
			<input type="checkbox"/>	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12
			<input type="checkbox"/>	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12

**Other Activities**

Attach additional sheets, if needed, to identify other activities not listed above that involve considerable responsibility and leadership. List positions held and the average number of hours devoted per week to the activity.

**NAVAL RESERVE OFFICERS TRAINING CROPS  
COLLEGE PROGRAM APPLICATION**

**EMPLOYMENT**

List in reverse chronological order beginning with the most recent, each period of full-time, part-time, or self-employment. List inclusive dates for each period. If discharged for cause from any employment, so state. Include any leadership responsibilities.

Dates		Employer Name and Address	Hours/Week	Type of Work Performed
From	To			

**EDUCATION**

List in reverse chronological order beginning with the most recent school attended. Include any/all college work, whether or not a degree was earned. Attach transcripts.

Dates		School Name and Address	Major	Degree
From	To			

**ACADEMICS**

PSAT	Verbal: _____	Math: _____	High School Name: _____	
SAT	Verbal: _____	Math: _____		Class Rank: _____ GPA: _____
ACT	Verbal: _____	Math: _____		Class Size: _____ GPA Scale: _____

Answer the following questions. If you answer 'Yes', provide explanations on an additional sheet.	Yes	No
1. Have you ever applied for or signed any agreement concerning any program leading to a commission in any of the Armed Forces of the United States? (If 'Yes', list the date, place of application, program applied for and current status of application.)	<input type="radio"/>	<input type="radio"/>
2. Have you signed an Enlistment Contract (DD Form 4) with any of the Armed Forces of the United States? (If 'Yes', list the date, place, service, and current status of enlistment.)	<input type="radio"/>	<input type="radio"/>
3. Have you ever been arrested, detained, indicted, summoned into court, or convicted for any violation of civil or military law, including juvenile offenses and moving traffic violations? (If 'Yes', give complete description of incident, name and place of court, nature of offense, date, and disposition of the case.)	<input type="radio"/>	<input type="radio"/>
4. Are you currently awaiting trial or sentence, on probation, under suspended sentence, or under any other type of military or civilian restraint as a result of violation of law or regulation?	<input type="radio"/>	<input type="radio"/>
5. Have you ever been known by any other name or names other than that used in this application? (If 'Yes', explain in affidavit form and submit with application, even if differences were only differences in spelling.)	<input type="radio"/>	<input type="radio"/>
6. Do you have any moral obligations or personal convictions that will prevent you from conscientiously bearing arms and supporting and defending the constitution of the United States against all enemies, foreign and domestic?	<input type="radio"/>	<input type="radio"/>
7. Have you ever taken any narcotic, sedative, or tranquilizer drugs other than as prescribed by a physician or dentist? (If 'Yes', attach a statement with the full circumstances, number of time used, amounts taken, period over which taken, and intent for further use.)	<input type="radio"/>	<input type="radio"/>
8. Have you ever been arrested or convicted of trafficking illegal drugs?	<input type="radio"/>	<input type="radio"/>
9. Have you ever used LSD, marijuana, sniffed glue or used any other hallucinogens, hypnotic, stimulants, or other known harmful or habit-forming drugs and/or chemicals? (If 'Yes', attach a statement with the full circumstances, number of times used, amounts taken, period over which taken, and intent for further use.)	<input type="radio"/>	<input type="radio"/>

I certify that all information given by me is complete and correct to the best of my knowledge.  
I understand that this applicant questionnaire does not obligate me in any way, and that I may withdraw my applicant at any time.  
I understand that I am voluntarily applying for a military training program that may lead to an opportunity for commissioning as an officer in the U.S. Navy or U.S. Marine Corps. While participating in the program, I will be required to adhere to U.S. Navy and/or U.S. Marine Corps regulations as they apply to this program. The U.S. Navy and the U.S. Marine Corps have medical and physical qualifications that I must satisfy before I am offered an opportunity to commission. By allowing me to participate in the program, neither the U.S. Navy nor the U.S. Marine Corps are making any representations that I will be offered an opportunity for commissioning as an officer.

Signature	Date
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**NROTC COLLEGE PROGRAM OATH**

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

Signature	Date
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